



Creekmoor Community Association

General Committee

5th September 2005

Present:

Andy Pedrick
John Godber
Monica Newnham
Osmond Newnham

Chairman
Secretary

Alan Chilvers
Phil Blake
Sheila Hosking
Diana Butler

Treasurer
Christ Church

Apologies:

John Rampton
Les Burden

Poole Borough

Sandy Openshaw
Ted & Sue Greenway

1. **Apologies**
See above.
2. **Last meeting minutes**
Notes of the meeting 4th July were approved.
3. **Actions Review**
See table at end for updates.
4. **Finance**
Funds are in good shape with slightly over £10,000 in the black. We should formalise a donation to the EPD for continuing use of their facilities.
5. **Achievement direction and planning**
We will be looking to put out the next newsletter in a couple of months – any thoughts on content to Andy P please. Likely to include a snippet on the WI, a tear-off slip to survey what residents want CCA to focus on, and possibly a drive to get volunteers in the library to help people get to grips with using a PC.

The new lease is still proving difficult to get reviewed.

So far 9 names for the Bath trip – Andy will organise posters for publicity.

BMX track is also proving difficult to resolve for similar reasons to the lease issue. We are investigating the possibility of using the site by the P&R. We are running out of time for using the donated funds. A further mulch sale weekend had to be dropped after all the mulch was used up.
6. **Social Club**
Still looking for a handyman.

Andy P and Alan have a meeting scheduled for 3rd October with the Social Club.
7. **Any other business**
Church extension should be finished by Christmas – making good progress.

John G contacted by JL Morris insurance brokers for FUCP asking for details of our insurances – no response is necessary. We may consider getting a quote for next renewal in June 2006.

There is a website that identifies recent house sales which may be an alternative source of information on newcomers to the councillor route mentioned in the actions. Alan will provide details of the website.

Monica raised the issue of problems with the speed bumps on Creekmoor Lane. Best to raise direct with John Rampton.



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Diana asked about the responsibility for cutting back overhanging shrubbery on the pavement stretch between Swift Close and the Youth Centre. Borough have the responsibility to maintain free passageway on pavements and should be contacted to request pruning.

Query raised on the need for the CCA (as distinct from the Social Club) to have a premises licence. Andy P will investigate.

Agreement reached with cleaner on re-pricing – now to be £164-00 pcm.

Lost touch with the grass-cutter – replacement will be necessary.

8. Next meeting

7:30, 14th November, EPD (venue to be confirmed).

Action number	Action	Owner	Update
190704-02	Ensure Social Club arrange appropriate insurance cover and rebalance CCA cover and cost	Andy P Sandy	<p>27.09.04 - The sub-committee dealing with the Social Club will undertake to ensure that appropriate insurance cover is in place for the Club.</p> <p>08.11.04 – Meeting expected in November will cover this off.</p> <p>17.01.05 – Christmas commitments of necessary participants made arranging the meeting impossible. This may be affected by current discussions on a revised lease.</p> <p>21.02.05 – Meeting arranged for 21st March</p> <p>14.03.05 – Meeting arranged for 21st March; we may need to increase our public liability insurance cover to £5m.</p> <p>18.04.05 – Review under way</p> <p>04.07.05 – Review continues – it looks like we should be able to reduce cover levels with a clearer view of responsibilities as between CCA and the Social Club.</p> <p>05.09.05 – Review completed; cover more realistic and premiums reduced. Complete</p>

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Action number	Action	Owner	Update
170105-08	Review hirer agreement wording for first aid considerations	John G	<p>21.02.05 – Outstanding. We do not have an electronic copy of the hirer's agreement. John G will try to get one off Sue Rice, or possibly get Alan to scan the hard copy we have.</p> <p>14.03.05 – John G is retyping and will review wording as part of that process</p> <p>18.04.05 – Ongoing</p> <p>04.07.05 – Ongoing – need to include responsibility for kitchen cleaning on the form.</p> <p>05.09.05 – To be completed</p>
040705-01	Investigate need for CCA to be DPA registered	John G	05.09.05 – Charity Commission guidance seems to point toward needing DPA registration, check with Community Matters
040705-02	Consider practicality and content of new residents welcome letter	Andy P John R	05.09.05 – Carry over
050905-01	Establish viability of using house sales activity website as a source of information on newcomers	Alan C	
050905-02	Investigate need for CCA to have a premises licence	Andy P	
050905-03	Include a resolution next meeting for a donation to EPD	John G	