



Creekmoor Community Association

General Committee

4th July 2005

Present:

Andy Pedrick
John Godber
John Rampton

Chairman
Secretary
Poole Borough

Alan Chilvers
Phil Blake
Sheila Hosking

Treasurer
Christ Church

Apologies:

None received

1. **Apologies**
See above.
2. **Last meeting minutes**
Notes of the meeting 18th April and the AGM on 23rd May were approved.
3. **Actions Review**
See table at end for updates.
4. **Finance**
Membership is slightly down on last year. Balance of funds stands at £6882-52.
5. **Achievement direction and planning**
No news on the cooker as yet.
Newsletters delivered successfully – thanks to all for their efforts.
Progress on the review of the new lease continues to be difficult.
Question raised on whether we need to be registered for DPA purposes – John G will investigate.
Five names so far on the Bath trip – need to boost the profile on the website.
Consider creating a welcome pack for new residents to the area – Andy and John R to pursue.
BMX fund-raising is going well with £670 from wood mulch sales, and the prospect of further sales in the autumn. £20 donation from B&Q is likely.
6. **Social Club**
Looking for quotes for a handyman.
Grass has been cut.
Looking to get fencing erected and then possibly consider barbecue events in the grounds.
7. **Any other business**
Church extension is under way.

Creekmoor Community Association



Action number	Action	Owner	Update
190704-02	Ensure Social Club arrange appropriate insurance cover and rebalance CCA cover and cost	Andy P Sandy	<p>27.09.04 - The sub-committee dealing with the Social Club will undertake to ensure that appropriate insurance cover is in place for the Club.</p> <p>08.11.04 – Meeting expected in November will cover this off.</p> <p>17.01.05 – Christmas commitments of necessary participants made arranging the meeting impossible. This may be affected by current discussions on a revised lease.</p> <p>21.02.05 – Meeting arranged for 21st March</p> <p>14.03.05 – Meeting arranged for 21st March; we may need to increase our public liability insurance cover to £5m.</p> <p>18.04.05 – Review under way</p> <p>04.07.05 – Review continues – it looks like we should be able to reduce cover levels with a clearer view of responsibilities as between CCA and the Social Club.</p>
190704-10	Incorporate 'ringmaster' information on website.	John G	<p>27.09.04 – Need more detail from Andy P.</p> <p>08.11.04 – Andy will speak to new HBO for more information.</p> <p>17.01.05 – HBO was invited to tonight's meeting but failed to respond. Andy to continue pursuing.</p> <p>21.02.05 – No progress</p> <p>14.03.05 – Andy is pursuing with Kiele Doyle</p> <p>18.04.05 – Ongoing – continuing to chase</p> <p>04.07.05 - Complete</p>
170105-02	Provide proof of identity for RBS	Andy P John G Andy R	<p>21.02.05 – Outstanding</p> <p>14.03.05 – John G outstanding</p> <p>18.04.05 – Ongoing</p> <p>04.07.05 – John G outstanding (since completed)</p>

Creekmoor Community Association



Action number	Action	Owner	Update
170105-08	Review hirer agreement wording for first aid considerations	John G	<p>21.02.05 – Outstanding. We do not have an electronic copy of the hirer's agreement. John G will try to get one off Sue Rice, or possibly get Alan to scan the hard copy we have.</p> <p>14.03.05 – John G is retyping and will review wording as part of that process</p> <p>18.04.05 – Ongoing</p> <p>04.07.05 – Ongoing – need to include responsibility for kitchen cleaning on the form.</p>
040705-01	Investigate need for CCA to be DPA registered	John G	
040705-02	Consider practicality and content of new residents welcome letter	Andy P John R	