



# Creekmoor Community Association

## General Committee

21<sup>st</sup> February 2005

### Present:

Andy Pedrick  
John Godber  
Alan Chilvers

*Chairman*  
*Secretary*  
*Treasurer (incoming)*

Sandy Openshaw  
Phil Blake  
Sheila Hosking

*Treasurer (retiring)*  
*Christ Church*

### Apologies:

Karen Rampton  
Siobhan Coleman  
Sue Greenway  
Monica Newnham  
Anne Barnley

Andy Rice  
John Rampton  
Ted Greenway  
Osmond Newnham

*Vice Chair*  
*Poole Borough*

### 1. Apologies

See above.

Andy welcomed Alan Chilvers to the group – Alan will be picking up the role of Treasurer from Sandy.

### 2. Last meeting minutes

Approved.

### 3. Actions Review

See table at end for updates.

### 4. Finance

The solid financial performance continues. Subscriptions are due in April. Alan will take over as Treasurer from 1<sup>st</sup> April 2005.

The Committee approved payment of £40-61 in expenses for Sandy to cover assorted items of small expenditure.

### 5. Achievement direction and planning

A list of 'dilapidations' in the Centre has been compiled; we are looking for a local handyman that could address these and maintain the centre on a regular if infrequent basis. One of the lights in the main hall has stopped working; it makes sense to replace all of them, since a tower is needed to get at these, and it would prove expensive to replace individually. It is also likely that the lights will fail close in time to each other.

Issue #4 of Heathland Life is now available.

We have established a link with Jacqui Vye of the ISA (Information Sharing and Assessment) Project. The project embraces the aims and objectives of the Children and Young People's Strategic Partnership by helping agencies to work more closely together. It is about everyone who works with children and young people working together better to get a better deal for all. The project promotes multi-agency working so that children and young people have confidence in the way services are provided. CCA link is limited to improving visibility of the project by establishing links on our website.

The BMX project is making slow progress.

Potential material and ideas for the next newsletter should be sent to Andy by the end of March.

### 6. Social Club

No representative present.

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## 7. Any other business

None. Next meeting 14<sup>th</sup> March at EPD.

Action number	Action	Owner	Update
190704-02	Ensure Social Club arrange appropriate insurance cover and rebalance CCA cover and cost	Andy P Sandy	<p><b>27.09.04</b> - The sub-committee dealing with the Social Club will undertake to ensure that appropriate insurance cover is in place for the Club.</p> <p><b>08.11.04</b> – Meeting expected in November will cover this off.</p> <p><b>17.01.05</b> – Christmas commitments of necessary participants made arranging the meeting impossible. This may be affected by current discussions on a revised lease.</p> <p><b>21.02.05</b> – Meeting arranged for 21<sup>st</sup> March</p>
190704-10	Incorporate 'ringmaster' information on website.	John G	<p><b>27.09.04</b> – Need more detail from Andy P.</p> <p><b>08.11.04</b> – Andy will speak to new HBO for more information.</p> <p><b>17.01.05</b> – HBO was invited to tonight's meeting but failed to respond. Andy to continue pursuing.</p> <p><b>21.02.05</b> – No progress</p>
190704-12	Investigate what is the practice on road sign cleansing	John R	<p><b>27.09.04</b> – No report</p> <p><b>08.11.04</b> – John R had no details but thought it unlikely that provision for this would be in the council budget. There may be potential to get this undertaken as a fund-raiser for BMX. Andy P will investigate.</p>
270904-03	Investigate and resolve the possible issue of slippery patches in the sports hall	Andy P	<p><b>08.11.04</b> – Andy has investigated and can't identify any slippery patches. He is however going to talk to the new cleaner and price up a full clean of the sports hall floor using appropriate products.</p> <p><b>17.01.05</b> – Outstanding.</p> <p><b>21.02.05</b> – No patches could be found. Hall is now being cleaned every fortnight. Complete.</p>



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081104-03	Amend the old CCG charter to reflect the merger with CCA and the new joint vision and values.	Andy P John G	<b>17.01.05</b> – Outstanding. <b>21.02.05</b> – No progress – park for now and pick up later in the year. Complete.
170105-01	Add Traffic Calming to next meeting agenda – John R to provide an update.	John G John R	<b>21.02.05</b> – John R not attending, no update.
170105-02	Provide proof of identity for RBS	Andy P John G Andy R	<b>21.02.05</b> - Outstanding
170105-03	Develop draft lettings policy for review.	John G	<b>21.02.05</b> – Outstanding
170105-04	Let Andy P know of any potential candidates for Treasurer by 28.01.2005.	All	<b>21.02.05</b> – Alan Chilvers signed up - Complete
170105-05	Talk to Kay to get Salisbury trip organised	John G	<b>21.02.05</b> – Complete
170105-06	Check whether we can adjust existing booking to allow quiz at 8:00pm on 17 <sup>th</sup> March.	Sandy	<b>21.02.05</b> – Moved to EPD – Complete
170105-07	Check with Les B whether we can usefully run a joint quiz for CCA and Mayor's charity.	Andy P	<b>21.02.05</b> – Not possible because of diary clashes. Complete
170105-08	Review hirer agreement wording for first aid considerations	Sandy	<b>21.02.05</b> – Outstanding. We do not have an electronic copy of the hirer's agreement. John G will try to get one off Sue Rice, or possibly get Alan to scan the hard copy we have.
210205-01	Get hold of electronic copy of the Hirers' Agreement	John G	
210205-02	Set up link with ISA project on CCA web site	John G	