

# Creekmoor Community Association



## General Committee

8<sup>th</sup> November 2004

### Present:

Andy Pedrick  
John Godber  
Phil Blake  
Sheila Hosking

*Chairman*  
*Secretary*  
*Christ Church*

Sandy Openshaw  
John Rampton  
Jenny Waldron  
Anne Barnley

*Treasurer*  
*Poole Borough*  
*Environment*

### Apologies:

Karen Rampton  
Siobhan Coleman  
Sue Greenway

Andy Rice  
Ted Greenway

*Vice Chair*

1. Apologies  
See above.
2. Last meeting minutes  
Approved.
3. Actions Review  
See table at end for updates.

### Matters arising...

The quiz night didn't meet its early promise with a number of teams that were expected unable to make it on the night; the event was cancelled. We will however organise another quiz night early next year, and use this time's experience to line up firmer commitments from teams beforehand. We may consider linking up with the Mayor's charity to add extra impetus and share the benefits.

Traffic calming measures have excited some debate amongst residents with mixed reactions. John R is meeting with officers this week for a discussion on how it's gone, and to put forward the feedback that he has received. John G will include an item on the CCA website asking for views on the calming measures.

### 4. Finance

Continuing to bloom with robust bookings. Secure Alarms have submitted an invoice for standing maintenance charge but with an unexplained charge for maintenance to one of the components. Sandy will make part payment sufficient to cover the standing charge and investigate the reasoning and contract conditions behind the unexplained charge.

### 5. Achievement direction and planning

Hall & Woodhouse are offering community funding for 2005. Andy P will pursue.

John R was asked for re-assurance that the P&R will not be given over to meet any government requirement to site travellers. He explained that recent publicity shows that the ODP is quite set against any return to a situation of local authority mandated provision; the debate has mostly been focused on those traveller sites where they have 'thrown up' quasi-permanent dwellings, and on the unfairness of how non-travellers are treated by planning laws compared against these sites. John continues to be completely opposed to any possible use of the P&R site for traveller provision.

The P&R scheme appears to be unsustainable and uneconomic and has now been replaced with a Park and Share scheme targeted at freeing up visitor and out-patient spaces at Poole Hospital, with no expensive council subsidy for the bus service.

John G will include a plea for local suggestions on P&R options on the CCA website.

The committee agreed to provision for co-opting Karen Rampton and Judy Butt to the committee. As co-optees both will be able to join in debate but will not be trustees and will not be able to vote.

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A new HBO has been appointed by the name of Keilly Francis.

The proposed BMX sub-committee was approved along with its constitution – appended to these meeting notes. Eight funding letters have been sent off, and discussions continue with the Council and with the Environment Agency.

The Bath trip has so far 35 takers. We may need to subsidise the trip since at this point we are £52 short of the cost, but there is sufficient interest to make it worth continuing, and of course there is time yet for more participants. The Committee agreed that a subsidy should be applied as a valid use of CCA funds for the benefit of the community.

Andy P and John G will amend the old CCG charter to become a 'vision and values' type statement for inclusion on the web as a thumbnail sketch of what we are about.

## 6. Social Club

As noted in the actions section, we now have a new cleaner in place.

A serious roof leak caused some consternation and confusion but now appears to be fixed.

## 7. Any other business

A new lease for the community centre is apparently on its way from the council.

Jenny resigned from the committee, our thanks to her for her contribution.

There are moves afoot to help with recycling for the Social Club. CCA currently has the contract but a new commercial arrangement may become possible in the near future. We want to encourage recycling where possible and for the Social Club it makes no sense not to recycle their significant bottle throughput.

It seems likely that Upton Farm will cease to operate under current arrangements next year. It is important that Creekmoor residents think about potential impacts and make their views known; the farm comprises a significant amount of land within Creekmoor and contributes to the character of the area. It would be unfortunate if the agricultural land were granted change of use permission leading to undesirable development. Jenny suggested that use as a study farm be explored, possibly in conjunction with other similar facilities in the region.

The group discussed the current findings locally and nationally on attitudes to smoking and potential developments of regulation and legislation. While not wanting to place unreasonable restrictions on the Social Club, it would be beneficial to explore the possibilities for keeping to an absolute minimum the seepage of smoke from the Club into the rest of the Centre; to do this could extend the lettings potential.

John R asked that we ensure the Social Club receives its licensing pack from the council – Andy P will follow up.

Our thanks to Phil for the use of Christ Church for the evening.

Next meeting pencilled in for 7:30 on 17<sup>th</sup> January. Venue to be arranged.

Action number	Action	Owner	Update
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Action number	Action	Owner	Update
190704-01	Resubmit revised constitution to Charity Commission	John G	<p><b>27.09.04</b> - John G has been unable to get in touch with the Charity Commission by email to agree the revised constitution. Will continue to pursue</p> <p><b>08.11.04</b> – Revised constitution finally got through to Charity Commission – response expected shortly if they are to meet their service level.</p>
190704-02	Ensure Social Club arrange appropriate insurance cover and rebalance CCA cover and cost	Andy P Sandy	<p><b>27.09.04</b> - The sub-committee dealing with the Social Club will undertake to ensure that appropriate insurance cover is in place for the Club.</p> <p><b>08.11.04</b> – Meeting expected in November will cover this off.</p>
190704-03	Prepare material and structure for quiz night	Andy P John G Sheila	<p><b>27.09.04</b> – First meeting held and responsibilities divided up. Further meeting of the Quiz organising group to be set up shortly by Andy P. John R to check that on Quiz Night there will be no reason not to allow drinks bought in the Social Club to be consumed in the Hall. Entry will be £1-50 per person. Again, Andy P will pass out copies of a notice to all and any opportunity to display should be taken. John G to update website with details.</p> <p><b>08.11.04</b> - complete</p>
190704-05	Obtain details of the plans for traffic calming and pass to Andy P. John G to include details on the website.	John R	<p><b>27.09.04</b> – The refuge on Northmead Drive is now complete and other traffic calming measures are under way. Update needed from John R on plans and timeline.</p> <p><b>08.11.04</b> – work on traffic calming is now largely complete.</p>
190704-06	Review strategy for notice boards and publicity generally. Continue to lobby BoP for funding	Andy P	<p><b>27.09.04</b> – No movement</p> <p><b>08.11.04</b> – No movement</p>
190704-07	Establish back-up for David Butt as FUCP link. Confirm membership renewed. Do FUCP want to establish a web link withy CCA?	Andy P John R	<p><b>27.09.04</b> – No movement</p> <p><b>08.11.04</b> – All signed up – completed.</p>

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Action number	Action	Owner	Update
190704-07	Incorporate Area Committee dates on website and details of local medical practice.	John G	<b>27.09.04</b> – Dates of Area Committee have not been published – one took place on 1 <sup>st</sup> September and next is planned for 20 <sup>th</sup> October. No dates beyond this. <b>08.11.04</b> – completed.
190704-08	Establish key entry costings for Social Club	Andy P Sandy	<b>27.09.04</b> – Costs now established – we will propose acceptance of the deal to the Social Club and work out the details of who pays for what. <b>08.11.04</b> – Key system Implemented.
190704-09	Complete Trustee Update form for Charity Commission	John G	<b>27.09.04</b> – Now confirmed that John R is 'in the clear' having clarified his legal position with BoP. Couple of entries to complete and John G to get the form back to Sandy for sending off with the accounts. <b>08.11.04</b> – Form completed. Charity Commission are querying the absence of two years worth of accounts in the early 1990's. John G will deal; Sandy to pass correspondence over.
190704-10	Incorporate 'ringmaster' information on website.	John G	<b>27.09.04</b> – Need more detail from Andy P. <b>08.11.04</b> – Andy will speak to new HBO for more information.
190704-11	Investigate the potential for markings on the T-junction inside Meadowsweet	John R	<b>27.09.04</b> – No report <b>08.11.04</b> – John R will report back in early January
190704-12	Investigate what is the practice on road sign cleansing	John R	<b>27.09.04</b> – No report <b>08.11.04</b> – John R had no details but thought it unlikely that provision for this would be in the council budget. There may be potential to get this undertaken as a fund-raiser for BMX. Andy P will investigate.
270904-01	Ensure CCA material incorporates charity number	John G	<b>08.11.04</b> - Complete
270904-02	Take the cleaning contract to fulfilment and report back	Andy P	<b>08.11.04</b> – Complete, contract in place

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Action number	Action	Owner	Update
270904-03	Investigate and resolve the possible issue of slippery patches in the sports hall	Andy P	<b>08.11.04</b> – Andy has investigated and can't identify any slippery patches. He is however going to talk to the new cleaner and price up a full clean of the sports hall floor using appropriate products.
270904-04	Investigate whether we can legitimately cover expenses of volunteers undertaking work on behalf of the charity.	John G	<b>08.11.04</b> – the rules on payments focus on trustees and their family; there appear to be no reasons why we cannot cover reasonable expenses of volunteer helpers. The bulk of the cutting has now been done with some stubborn difficult patches remaining. It was agreed to reimburse the volunteer £10.
270904-05	Pass electronic copy of new welcome letter to Andy P. Agree final content	John G Andy P	<b>08.11.04</b> – Complete
081104-01	Seek views on traffic calming on the website	John G	
081104-02	Seek views on P&R options on the website	John G	
081104-03	Amend the old CCG charter to reflect the merger with CCA and the new joint vision and values.	Andy P John G	

## Meeting Notes Appendix – BMX Sub-Committee Constitution

### 1. Purpose of the Sub-committee

The purpose is to assist in supporting the promotion and production of a BMX track in Creekmoor, plus additional facilities, where permitted and feasible for the benefit of the youngsters and residents of Creekmoor

### 2. Constitution

The committee shall consist of up to 12 members, all of which shall have equal voting rights. The roles within the committee shall be: -

- Chairman
- Secretary
- Young persons representative(s)
- CCA liaison officer
- Fund-raising coordinator
- Public relations co-ordinator
- Poole Borough Council representative for Open Spaces
- Poole Borough Council liaison officer

The Creekmoor Home Beat Officer shall be a co-opted member of the committee with full voting rights.

A regular report will be presented to the CCA Trustees at the General Committee meetings.

All fund-raising proposals will require ratification by the General Committee. An Extraordinary General Committee meeting can be called for this purpose at any time.

**End of constitution**